

Recent Grad Original

| Address | City, ST Zip | Phone |
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OBJECTIVE

To work within a legal office

EDUCATION

Bachelor of Science in Criminal Justice Studies May 2008

University of State City, ST

-GPA: 3.3/4.0 -Honors cum laude

-Minor in Sociology

WORK EXPERIENCE

Customer Service Representative 8/2008-Present

Company A City, ST

Provided quality customer service leading to customer satisfaction

Internship 5/2006-8/2006

City Police Department City, ST

- Organized new criminal evidence and destroy old evidence
- Responsible for organizing juvenile/adult citations and weapon registrations
- Prepared city-wide crime surveys to better serve the community

Administrative Assistant to Student Body Vice President 8/2005-3/2006

Memorial Union Student Government Office City, ST

- Structured daily scheduling tasks for the Vice President
- Recorded weekly Student Senate meeting minutes successfully

Bartender, The Blue Moose, City, ST 11/2006-5/2008

LEADERSHIP EXPERIENCE

Off-Campus Student Senator Student Senate Liaison, University Program
Counse 2006-2007

Activity A, Activities and Projects Coordinator 2006-2007

ROTC-Army, Ranger Challenge Participant & Region Winner Fall 2006

College Student Government Emerging Leaders, Member 2004-2006

North High School Track Captain Spring 2004

North High School Cross-Country Captain Fall 2003-2004

CERTIFICATIONS

State Hunter's Safety and Firearms Certification 2008

SCHOLARSHIPS

County Law Enforcement Memorial Scholarship 2006

Athletic Association Cross-Country and Track Scholarship 2004